

**INFANT AND TODDLER AGREEMENT  
2023-2024 School Year**

Student Name: \_\_\_\_\_

Days & Times: \_\_\_\_\_

	<u><i>Infant</i></u>	<u><i>Toddler</i></u>
5 Days	\$9150	\$8500
3 Days	\$5650	\$5200
2 Days	\$3800	\$3500

**Enrollment Fee (Non-refundable):** 1<sup>st</sup> child- \$150, 2<sup>nd</sup> child- \$75, 3<sup>rd</sup> child- \$50, Family Maximum = \$300

\*No enrollment fee for children who are enrolled in VPK ONLY\*

**Sibling discount:** 10% discount on lowest tuition

**Tuition fees are for the full school year - August 2023 through May 2024- school days ONLY. This tuition DOES NOT INCLUDE Thanksgiving break, Christmas break or Spring Break.** Families may choose to pay the full tuition amount by the first day of school for a 3% discount or make 10 equal monthly payments throughout the year. If monthly payments are chosen, payment is due on the 1<sup>st</sup> school day of the month and is considered late after the 5<sup>th</sup> school day of the month. A \$10 late fee will be assessed to all past due payments.

**Thanksgiving break, Christmas break and Spring Break** extended care days will be charged a daily rate of \$25.00 per day. Families will be given the opportunity to sign up for these days in advance. You will be charged for all days you sign up for, regardless of your child attending or not.

Circle the option(s) that best fits your family's needs. You may choose the **Full Day** option OR choose between the **Part Day** options. If choosing **Part Day**, start with "Preschool" and add additional sessions as needed.

We offer **five ways to pay your school tuition:**

- Through your **MyProCare** account at [www.myprocare.com](http://www.myprocare.com)
- Automatic bank draft or credit card charge through Tuition Express
- Debit or credit card (see Christy or Wendy)
- Cash or Money Order\*
- Check \* (Please allow 2-3 weeks for processing)

\*If you are paying by cash, check or money order, payments can be given to one of our staff during car line or put in the drop box located in the school office. Checks should be made payable to *God's Garden Preschool*.

**Yearly payment:** You have the option to pay the tuition for the school year in full. If you make the yearly tuition payment before or on the first day of school, you will receive a 3% discount.

**Monthly payments:** The tuition will be paid on the first school day each month. **The school year tuition is divided into 10 even payments. These payments are made Aug through May. Our costs remain constant.**

**Late Payment Fee:** If a payment becomes five days past due, a \$10 late fee will automatically be applied. If payment is still not received, you will be asked to withdraw your child until a payment is made. You may re-enroll your child after the full amount has been paid if space is available.

**Late Pick Up Fees:** Late pick up of children after their agreed upon pick up time will result in an additional charge of \$10 per each additional hour. Late pick up of children after 5:30 pm will be charged \$1 for every one minute after 5:30 pm, per child.

**Returned Checks or Declined Debit Card:** A fee of \$25 will be assessed for each returned check. More than three returned checks will place the account on a cash, debit/charge card or money order basis.

**Refunds:** No refunds will be given for absences or vacations. School closures and holidays have already been factored in the tuition costs.

Please call Christy at 813-752-6150 or email at [christy.carbaugh@fbcdoeverfl.org](mailto:christy.carbaugh@fbcdoeverfl.org) for any questions regarding billing.

Thank you for sharing your child with us!

**Choose one option below:**

**Option 1:** *I understand that God's Garden Preschool is a non-profit ministry that relies completely on tuition to pay operating expenses. I agree to make a onetime payment for the full tuition amount (less the 3% discount for paying in full) by the first day of school.*

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Option 2:** *I understand that God's Garden Preschool is a non-profit ministry that relies completely on tuition to pay operating expenses. I agree to pay tuition in full and on time each month. I understand that failure to pay tuition within 30 days of the due date may result in dismissal of my child from the program.*

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_